

## **Safer Communities Board**

21 March 2005

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There will be a meeting of the **Safer Communities Board at 11.00am on Monday 21 March 2005 in Room 8.2**, Local Government House, Smith Square, London SW1P 3HZ.

Tea, coffee and a sandwich lunch will be provided after the meeting.

### **Political Group Briefing Meetings**

Please note that the following arrangements have been made for political group briefing meetings at **10.00am on 21 March 2005**:

**Labour:** Meeting Room 4, Fourth Floor, Local Government House

**Conservative:** Meeting Room 5, Fifth Floor, Local Government House

**Liberal Democrat:** Liberal Democrat Group Office, Sixth Floor, Local Government House

### **Apologies**

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting, so that a substitute can be arranged and catering numbers adjusted, if necessary.

**Labour:** Aicha Less: 020 7664 3263 email: [aicha.less@lga.gov.uk](mailto:aicha.less@lga.gov.uk)

**Conservative:** Angela Page: 020 7664 3264 email: [angela.page@lga.gov.uk](mailto:angela.page@lga.gov.uk)

**Liberal Democrat:** Anat Toffell: 020 7664 3235 email: [anat.toffell@lga.gov.uk](mailto:anat.toffell@lga.gov.uk)

**Independent:** Group Office: 020 7664 3224 email: [independent.group@lga.gov.uk](mailto:independent.group@lga.gov.uk)

### **Attendance Sheet**

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

### **Location**

A map showing the location of Local Government House is printed on the back cover.

### **Contact**

Clive Grimshaw (Tel: 020 7664 3028; Fax: 020 7863 9129; e-mail: [Clive.grimshaw@lga.gov.uk](mailto:Clive.grimshaw@lga.gov.uk)).

**Carers' Allowance:** As part of the LGA Members' Allowances Scheme a Carer's Allowance of up to £4.81 per hour is available to cover the cost of dependants (ie. Children, elderly people or people with disabilities) incurred as a result of attending this meeting.

**Hotels:** If you wish to stay overnight in London, discounted hotel rates are available through the Local Government Travel Club (consult your own authority for information) or Res-O-Tel on 020 8542 6611 (Fax 020 8542 1073). Further details can be found in Circular 696/98.